

Victorian Village Townhouse Corporation

Pool Key Application & Agreement

I have read and understand the VV1 Pool Rules and agree to comply as an Owner / Resident of VV1. It is understood that no Lifeguard will be on duty. I agree that my family, guests and I are using the pool facility at our own risk, and will not hold VVI, its officers or employees responsible for any accidents which may occur from the use thereof. I understand the guest and age limitations and need for supervision of children and teens. These rules will be reviewed with all family members, residents, tenants, and guests prior to granting them access to the pool or pool key for this address. I hereby agree to these terms for proper pool use and enjoyment.

VV1 Address _____ Key issue date _____

Owner Name (print) _____ sign _____

Owners may pick up pool key during regular business hours at:
Genesis Community Management, Inc. 9700 Richmond, Suite 160, Houston TX 77042
Please phone ahead to arrange pick-up 713-953-0808 Please bring Photo ID.

Pool Key Agreement Terms
1 Key per Household

- 1st Key Deposit Amount \$25 (refundable upon return of working key) - Key is only given to Owner - Replacement Key Deposit Amount \$75. (refundable upon return of working key)

To Get Your Key The owner applying for key will need to show a current photo ID to get a key. Keys will to be issued to adults only. No minors may acquire a key. The adult owner/resident takes full responsibility for their own actions by acquiring a key and signing a copy of the Pool Key Application & Agreement. The Pool Key Application & Agreement must be signed and submitted in person along with the photo ID to our management company Genesis Community Property Management, Inc. 9700 Richmond Ave # 160, Houston, TX 77042-4630 Phone: 713-953-0808 during regular business hours.

Lost Keys Should an Owner or their tenant lose their key, this deposit shall not be refunded and shall be kept by VV1 to cover administrative cost and material cost. An Owner may then acquire a second key for a refundable deposit of \$75. If this key is lost, no more pool keys will be issued to this Owner and the \$75 will not be refunded. Deposits may only be refunded when the original key is turned in. Changing the locks and redistributing keys across the entire property is extremely costly and time prohibitive. Please be careful with your key.

Pool Keys for Renters As of 2016, the pool key for a residence will only be released to the property owner. The owner will be the person providing the deposit and receiving the refund upon return of the key. Owners complete the top part of this application and bring new complete Residency Update. Additionally, the Owner will have the Tenant sign the Approval box below. Both will need to provide a copy of a current photo ID. Existing tenants who currently have deposits on a pool key can resolve their refund directly with Genesis Property Management upon return of the working pool key.

Owner Approval for Renters

Owners: Do not release your pool key to any renter without having / submitting this signed agreement from your renter. By signing you confirm your renter(s) have been given a current copy of VV1 Pool Rules and Agreement. You also must turn in a Residency Update Form with this owner Approval.

Renters: Once you submit a signed copy of this application to your owner, with a photo ID copy, arrange to get your key from your property owner / landlord.

I have read and understand the VV1 Pool Rules and agree to comply as a Renter / Resident of VV1. It is understood that no Lifeguard will be on duty. I agree that my family, guests, and I are using the pool facility at our own risk, and will not hold VVI, its officers or employees responsible for any accidents which may occur from the use thereof. I understand the guest and age limitations and need for supervision of children and teens. These rules will be reviewed with all family members, residents, and guests prior to granting them access to the pool or pool key for this address. I hereby agree to these terms for proper pool use and enjoyment.

Tenant Name (print) _____

Sign _____ Date _____